

*Institiúid
Caomhnóirí-Athchóiritheoirí
in Éirinn*



INSTITUTE of
CONSERVATOR-RESTORERS
in IRELAND

Accreditation Application Form

for conservation professionals wishing to gain accredited status

Please refer to the *Accreditation Guidelines for the Candidate* when completing this form

REFERENCE ONLY

Application Form for ICRI Professional Practice Assessment

Please ensure that you have read and understood the ICRI *Code of Conduct* and standards outlined in the *Accreditation Guidelines for the Candidate* before completing this form.

Please note: before submitting your full application you need to have registered your intention using the Registration form available from the Company Secretary secretary@icriconservation.ie

Section 1: Applicant's details

Your full name and Title (e.g. Mr, Mrs, Miss, Ms, Dr, Prof)	
Sector <i>e.g. private or institutional</i>	
Specialism <i>Please identify which conservation discipline you wish to be assessed in e.g. archaeology.</i>	
Address for correspondence	Telephone (daytime) Mobile Email
Location for assessment visit if different from address for correspondence (Please note: more than one location can be selected)	
Are there any periods (e.g. whole weeks) between May and November when you are unlikely to be available for assessment?	
Did you work with an ICRI mentor?	Yes / No
Applicant's signature Candidate's signature I declare that all statements which I have made in this document are to the best of my knowledge true. I undertake to comply with the ICRI <i>Code of Conduct</i> at all time in my work. I accept that in the case of an appeal against an accreditation decision, the decision of the ICRI Board following the Appeal's Procedure is final (as laid out in ICRI <i>Bye-Laws - Appendix 1</i>). Deliberately making a statement which is false and misleading will result in disqualification from accreditation.	
Signed	Date

Send the completed, signed full application, as a hard copy to ICRI, c/o The Chester Beatty Library, Dublin Castle, D02 AD92 and by email as a Word document file attachment to secretary@icriconservation.ie

Fee payment: You will be invoiced for the outstanding balance of the accreditation fee once your assessment date has been confirmed by the Accreditation Committee.

Section 2: Applicant's summary of experience

Your organisation (or the name of your practice)

Your job title or main area of work

Please give a brief outline of your current work responsibilities and activities. You do not need to use all this space: do not describe individual projects in detail here, but give an idea of the breadth of work you do.

REFERENCE ONLY

Applicant's summary of experience (continued)

Qualifications

Please list any qualifications or training certificates you hold that are relevant to your application, excluding school qualifications.

Qualification and awarding body or university	Dates from/to	Year of award

Experience

Please outline your previous experience. Indicate if any posts were training posts or internships; for these, also give the name of your principal supervisor.

Post, organisation/practice and brief description of activities	Dates from/to
<p>(Note: all fields should be expanded as required)</p>	

Section 3: Projects and activities

Use pages 6–11 of the Application Form to describe significant projects and activities which you will be using for evidence and discussion for your assessment visit. Include a balance of activities to demonstrate your proficiency across the range of 6 standards (as listed in the *Accreditation Guidelines for Candidates*).

Projects / activities A–E should normally be based on conservation activities (you do not need to use all project pages A–E, but you will probably find this is about the right number to cover the professional standards adequately). **If you need to**, use page 11 to describe additional, 'short' activities that also meet the professional standards.

Summary of projects and activities

ref	Project / activity title	Indicate which of the professional standards this project/activity demonstrates ¹
A		
B		
C		
D		
E		
additional activities if needed		
F		
G		
H		
I		

¹ Please refer to list of six Professional Standards listed on p.3 of the *ICRI Candidate's Guidelines* – each project will probably demonstrate a number of standards, but must demonstrate at least one.

Project / activity A title:

Dates from/to:

Your responsibility (e.g. team leader, sole responsibility, team member):

Describe the project / activity and your role in it, you may find it helpful to use the professional standards as headings to highlight how you relate them to the project.

REFERENCE ONLY

Project / activity B title:

Dates from/to:

Your responsibility (e.g. team leader, sole responsibility, team member):

Describe the project / activity and your role in it, you may find it helpful to use the professional standards as headings to highlight how you relate them to the project.

REFERENCE ONLY

Project / activity C title:

Dates from/to:

Your responsibility (e.g. team leader, sole responsibility, team member):

Describe the project / activity and your role in it, you may find it helpful to use the professional standards as headings to highlight how you relate them to the project.

REFERENCE ONLY

Project / activity D title:

Dates from/to:

Your responsibility (e.g. team leader, sole responsibility, team member):

Describe the project / activity and your role in it, you may find it helpful to use the professional standards as headings to highlight how you relate them to the project.

REFERENCE ONLY

Project / activity E title:

Dates from/to:

Your responsibility (e.g. team leader, sole responsibility, team member):

Describe the project / activity and your role in it, you may find it helpful to use the professional standards as headings to highlight how you relate them to the project

REFERENCE ONLY

Additional projects / activities

You can use this page to describe any other projects / activities you are, or have been, involved in that demonstrate how you meet the professional standards. **You do not need to use this page** unless what you have written for projects / activities A–E does not cover all the professional standards, or covers some only thinly. Give each project / activity a letter starting with F, include dates, and make your role in the project / activity clear.

REFERENCE ONLY

Section 4: Continuing professional development (CPD)

4.1. Write a summary for the past two years reflecting on:

- how your knowledge and understanding has changed,
- how you have kept up-to-date,
- any new skills you have developed or things you now do differently, and if appropriate,
- whether you approach things differently in any way.

REFERENCE ONLY

4.2. Please list specific areas in which you would like to improve your current knowledge and skill set². Are there any changes of direction you would like to plan for? What actions will you take to achieve these goals - giving most attention to actions you will take over the next two years? Try to include specific dates where possible.

Area	Actions	When
<i>E.g. Time Management</i>	<i>Identify suitable training in time management and apply lessons learnt to daily work practice</i>	<i>Date/Month/Year</i>
<i>E.g. Public speaking</i>	<i>Submit talk proposal to ICRI for next Conservation Ireland Activities Conference</i>	<i>By submission deadline/Year</i>

REFERENCE ONLY

² Please refer to the list of six Professional Standards and competencies listed on p.3 of *ICRI Accreditation Guidelines for Candidates* for guidance, especially the E.C.C.O. *Conservator-Restorer* knowledge and skills map referred to.

REFERENCE ONLY